BRING YOUR OWN DEVICE (BYOD) KS4 – KS5

With technology continuing to develop at a rapid rate, we recognise that there are educational advantages for students who use their own device to improve their capacity for learning. Having access to the Internet for research purposes and independent learning are essential for our KS4 and 5 students. More and more students now have access to the internet through various devices and we wish to support, provide and enable quick and easy internet access to enhance their learning.

Access to the Ysgol Gyfun Gŵyr wireless network, whether with school-provided or personal devices, is filtered in accordance with the LA safe internet use policy. However, access from personal devices (**laptops or tablets only**) is limited to Internet use only. Pupils will not have access to any documents which reside on the school network from their personal devices.

Access to the Ysgol Gyfun Gŵyr wireless network is **a privilege, not a right**. Any use of the wireless network entails personal responsibility and compliance with all school rules. The use of the network also allows IT staff to conduct investigations regarding inappropriate internet usage at any time, by teacher request.

Obtaining access to the network:
To obtain access to the network, pupils will need to provide the Network Manager with their

- Name
- Type of Device
- Device Serial Number

The Network Manager will then put the wireless access key on their device. The Network Manager will not share the access key with the pupil. This process will need to be completed with each pupil taking their personal device to the Network Manager's office to register. The Network Manager will keep a record of all access keys. The school reserves the right to refuse adding a device to the wireless network should the Network Manager feel that the device is unsuitable.

Guidelines for Use:

- Use of personal devices by the KS4 and 5 students during the school day is at the discretion of teachers and staff. Pupils must use devices as directed by their teacher.
- The primary purpose of the use of personal devices at school is educational. Using the device for personal reasons e.g. contacting parents, should only take place after permission has been given from a teacher or another member of staff.
- The use of a personal device is not to be a distraction to teachers or pupils. Personal devices must not disrupt class in any way.
- Pupils shall make no attempts to circumvent the school's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
- Pupils shall not distribute pictures or video of pupils or staff without their permission (distribution can be as small as emailing/texting to one other person or as large as posting images or video online).

Consequences for Misuse/Disruption (one or more may apply):

- Access to the wireless network will be removed.
- Device taken away for the period.
- Device taken away and kept in the front office until parent collects.
- Student is not allowed to use personal devices at school.

School Liability Statement

Pupils bring their devices to use at Ysgol Gyfun Gŵyr at their own risk. Pupils are expected to act responsibly with regards to their own device, keeping it up to date and as secure as possible. It is their duty to be responsible for the up-keep and protection of their devices.

Ysgol Gyfun Gŵyr is in no way responsible for:

- Personal devices that are broken whilst at school or during school-sponsored activities
- Personal devices that are lost or stolen at school or during school-sponsored activities
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).

Disclaimer - please read carefully Parent/Guardian

Ysgol Gyfun Gŵyr accepts no liability in respect of any loss/damage to personal ICT devices while at school, during school-sponsored activities or in transit.
The decision to bring a personal ICT device into school rests with the student and their parent(s)/guardian(s), as does the liability for any loss/damage that may result from the use of a personal ICT device in school. You should understand that by allowing your child to bring personal ICT devices into school, you agree to this disclaimer.

(Reviewed: July 2024)

Please tick the boxes below if you give permission for your child to bring his/her device into school.

Name of pupil: _____

☐ I understand the terms above.

☐ I understand and accept that the school has no responsibility for the loss or damage of any personal devices brought into the school.

Signed:_____ Date: _____